

Dear School Board Trustee Candidate:

As the Chief Election Officers for the October 17, 2026 General Local and School District Election, we are available to assist you regarding the election process and the submission of nomination documents for the offices of Mayor, Regional Councillor and School Board Trustee.

YOUR ROLE AS AN ELECTED SCHOOL TRUSTEE

There are many reasons to consider submitting a Nomination and running in the school trustee election. Trustees provide local leadership, contribute to student success and wellbeing, and act on behalf of their constituents and communities. They develop and adopt policies, approve annual budgets, set strategic direction for the district, and make decisions about resource allocation and programs in accordance with provincial policy.

During a four-year term, the time commitment varies and includes meeting preparation, committee work, community engagement, and responding to constituent inquiries. Trustees attend regular Board and committee meetings, participate in public events, meet with district staff and partners, and respond to inquiries from parents and residents.

School Trustees do not manage the day-to-day operations of schools. They help guide decisions that affect local schools, including:

Governance & policy: Establish and approve policies that guide district operations.

Financial oversight: Adopt the annual budget and oversee fiscal priorities.

Community representation: Hear and represent the views of students, families, staff and community groups.

Strategic leadership & accountability: Set district goals, monitor outcomes, and appoint the superintendent and provide governance-level oversight of the district's administration.

Read more here: <https://bcsta.org/trustee-responsibilities/>

RUNNING IN THE ELECTION

Included in this package are the necessary forms and related information resources which explain the Nomination process and the election. In addition to the vast amount of information available on our website (www.NorthernRockies.ca/vote), we encourage you to read through this package prior to completing your Nomination Documents, to familiarize yourself with all aspects of the election and your responsibilities as a candidate. On the last page, you'll find a checklist provided, to assist in ensuring that the required documents have been completed for submission.



The official **Nomination Period**, during which nomination forms can be submitted, **begins Tuesday, September 1, 2026 at 9:00 a.m. and closes on Friday, September 11, 2026 at 4:00 p.m.**

Nominations will only be accepted during the nomination period and must be delivered to the Chief or Deputy Chief Election Officer either electronically to elections@northernrockies.ca, or to the Northern Rockies Regional Municipality office located at 5319 - 50th Ave. South, Fort Nelson, BC. If submitted electronically, original Nomination Documents must be received by the Chief or Deputy Chief Election Officer by 4:00 p.m. on Friday, September 18, 2026. Once submitted, your nomination documents will be made available for public inspection at the Municipal offices.

Immediately following the nomination period, the Chief Election Officer will issue 1 Declaration of Candidates. If you wish to withdraw after you have been declared a candidate, you must do so in writing, before 4:00 p.m. on September 18, 2026.

Please read on for additional information related to the election and Nomination process.

QUALIFICATIONS FOR OFFICE

A person is qualified to be nominated, elected, and to hold office as a member of local government or school board if they are:

- a Canadian citizen;
- 18 years of age or older on Election Day, October 17, 2026;
- a resident of British Columbia for at least 6 months (April 17, 2026) before the Nomination date; and,
- not disqualified by the [Local Government Act](#) or any other enactment from being nominated for, being elected to, or holding office, or otherwise disqualified by law.

While you do not have to live or own property in the area where you are running for office, your Nomination Documents must include nominations from at least two qualified electors in the Northern Rockies Regional Municipality. Nominators can act for more than one candidate.

More information on eligibility can be found at www.NorthernRockies.ca/vote/ > Running in the Election

CANDIDATE INFORMATION PROFILES

This year the Chamber of Commerce will host a neutral online repository of candidate profiles — complementing its role in hosting the All Candidates Forum — to give voters a single, accessible source of information. Participation is voluntary. Candidates may submit an optional photograph, a statement of up to 1,000 characters, and contact details (email, website, phone). Submissions must be received by the end of the nomination period (Sept 1–11, 2026) and may be sent using the emailed digital form or by returning the hard-copy Candidate Profile Form available on the Chamber website: www.fortnelsonchamber.com. Profiles must be biographical in nature; political advocacy, campaign commentary, or fundraising material will not be accepted. Questions or submissions: info@fortnelsonchamber.com or (250) 774-2956.



In addition to the local Candidate Profile, [CivicInfo BC](#) makes basic contact information for candidates in B.C. available to the media, public, provincial ministries, researchers, and others. A consent form for the release of this information is included in this Nomination Package.

CANDIDATE REPRESENTATIVES

You may appoint a Financial Agent to represent you in connection with all financial matters relating to the election, by completing the prescribed form (C-4) included in this package. If you choose, you may appoint the same person to act as your Official Agent and your Financial Agent. If you do not appoint a Financial Agent, you are automatically deemed to be your own Financial Agent and therefore responsible for all financial requirements relating to your campaign.

You may also appoint an Official Agent to represent you for the election, in writing, using the prescribed form (C-5) within this package.

You may also appoint representatives in the form of Scrutineers, to observe the conduct of voting on Election day. A maximum of one scrutineer or one agent per candidate per voting place is permitted at any one time. Scrutineers must be appointed using the prescribed form (C-6) within this package, and may also be the candidate's Official Agent. Information on the role of Scrutineers and candidate representatives is available online at: www.northernrockies.ca/BCScrutineersGuide.

Candidates may also choose to authorize canvassers to distribute information and speak to voters on their behalf. A Canvasser Authorization Form has been attached, which includes additional information relating to the requirements of canvassers.

CAMPAIGN PERIOD

The campaign period is the time during which a registered candidate, or any person acting on their behalf, can accept contributions or incur campaign expenses. The campaign period for candidates commences Saturday, September 19, 2026 and ends Saturday, October 17, 2026. It is only during this period that candidates can solicit contributions and expend funds for the purposes of election.

ELECTION SIGNS

[Elections BC](#) does not regulate where signs are placed, except that it prohibits election advertising within 100 metre of a District Electoral Office (the Municipal Office), or 100 meters of a voting place when voting is being conducted. For more information, please review their quick reference guide on advertising document at: www.northernrockies.ca/ElectionAdvertising

The Province of BC has provisions related to the installation of signs on highway rights-of-way. For more information, visit www.gov.bc.ca/electionsigns, and see the Policy online. Generally, these requirements are such that:

- Signs for local elections may be placed only during the campaign period (Sept 19, 2026 to Oct 17, 2026)
- Must be removed the day following the end of the electoral event.
- Election signs must:
 - o Only be installed by an individual or organization registered with the election such as candidate or an authorized participant;
 - o Identify the owner of the sign, BC telephone # or BC mailing address at which the owner may be contacted; and
 - o Be further from the road than standard traffic signs.



- Election signs must not:
 - o Obstruct, simulate or be attached to any traffic control device (signs, sign posts or traffic signal poles);
 - o In any way pose a traffic hazard;
 - o Be placed on bridges, overpasses, tunnels or other highway structures; and
 - o Belong to unregistered groups or individuals.
- Signs in contravention of the policy will be removed from the highway right-of-way by the ministry.
- Signs not removed by the owners on the next working day following the election will be removed by maintenance contractors and the identified owner will be invoiced for the cost of removal.

Finally, the [Northern Rockies Regional Municipality Sign Bylaw No. 73, 2012](#) includes provisions for Political Signs. An excerpt has been included below for your ease of reference.

Section 1 – Definitions:

Political Sign - means a sign including only messages relating to a public election or referendum.

Section 3.1 – Signs Not Requiring Permits

3.1.1 The following *Signs* do not require *Sign* permits

(d) The erection of *Political Signs* for federal, provincial, municipal, or school board elections on a private *Lot* for no more than thirty (30) days, or such other time as regulated under provincial or federal legislation provided that:

- i. Such *Signs* are removed, or caused to be removed by the *Owner* of the *Lot* on which the *Sign* is situated, ten (10) days after the election date;
- ii. The consent of the *Lot Owner* is obtained;
- iii. Such *Signs* do not obstruct or impair vision or traffic; and
- iv. Such *Signs* are not attached to utility poles.

Section 4.4 – Signs on Public Right-of-Way

4.4.1 No Sign shall be permitted to be located on a public right-of-way unless:

(e) The Sign is a Political Sign, erected during Federal, Provincial or Municipal election or referendum periods.

Section 5.1 Non-Compliant Signs – see page 18 of the Bylaw

Describes the types of non-compliant signs, applicable to all signs in the Bylaw area, including *Political Signs*.

CAMPAIGN FINANCING DISCLOSURE

Under the [Local Elections Campaign Financing Act](#), responsibility for overseeing campaign financing falls under the jurisdiction of [Elections BC](#). There were new campaign financing and advertising rules for the 2026 General Local Elections that candidates, elector organizations, and third-party advertisers should be aware of throughout the pre-campaign period (ending September 18, 2026), and imposing limits on third-party sponsorship contributions.

If you have any questions about the campaign financing and advertising rules in local elections, contact Elections BC at 1.800.661.8683 or electoral.finance@elections.bc.ca.



At minimum, the *Local Elections Campaign Financing Act* requires Financial Agents of candidates running in a local election to deposit campaign funds into a separate campaign account in a savings institution, as well as any election-related expenditures to be paid from this account. More information is available online at: www.northernrockies.ca/ElectionsBCCampaignAccounts, and is summarized in the Elections BC letter to candidates within this package.

Following the election, candidates are required to file a disclosure statement showing all campaign contributions, election expenses, transfers, surplus funds and other transactions related to the election. Financial agents for candidates and elector organizations and individuals/organizations who are third party sponsors will be contacted by Elections BC directly (following receipt of Nomination Documents from the local Chief and Deputy Chief Elections Officers) and must file disclosure statements with Elections BC prior to January 15, 2027.

VOTING OPPORTUNITIES

All voting, except for Special Voting Opportunities (Fort Nelson General Hospital and Mail In), will be held at the Northern Rockies Regional Recreation Centre, located at 5500 Alaska Highway. Voting will be conducted using automated voting machines and electronic tabulators.

More details will be provided and advertised in the Northern Pulse Newsletter and on the NRRM website once the materials and required advertisements have been prepared. Advance and General Voting Opportunities will be held from 8:00 a.m. to 8:00 p.m. as follows:

Advance Voting (Northern Rockies Community Hall) - Wednesday, October 7, 2026

General Voting (Northern Rockies Fitness Room) – Saturday, October 17, 2026

Special Voting (Fort Nelson General Hospital) – Saturday, October 17, 2026 (2:00 – 3:00 p.m.)

Mail Ballot Voting is permitted for any qualified resident or non-resident elector. Mail-in ballot packages will be available between September 26 – October 12, 2026, and members of the public can contact the [Chief or Deputy Chief Election Officer](#) to request a mail-in ballot package.

SUMMARY OF KEY DATES – For this information and more, visit NorthernRockies.ca/vote

- August 6, 2026 – Nomination Packages Available
- September 1, 2026; 9:00 a.m. – Nomination Period Begins
- September 11, 2026; 4:00 p.m. – Nomination Period Ends
- September 11, 2026 – Declaration of Candidates
- September 18, 2026; 4:00 p.m. – Deadline for Candidate Nomination Withdrawal
- September 18, 2026; 4:00 p.m. – Deadline for Original Nomination Documents to be Received by Chief Election Officer
- September 19 – October 17, 2026 – Campaign Period
- September 21, 2026; 4:00 p.m. – Declaration of Election by Voting or Acclamation
- October 7, 2026; 8:00 p.m. – Deadline for Receiving Mail Ballots
- October 7, 2026 – Advance Voting at Northern Rockies Community Hall
- October 17, 2026 – General Voting at Northern Rockies Fitness Room and Special Voting at Fort Nelson General Hospital
- October 21, 2026; 4:00 p.m. – Deadline for Declaration of Official Election Results

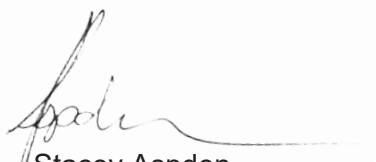


Additional election information you may find helpful, but that is not included in this package:

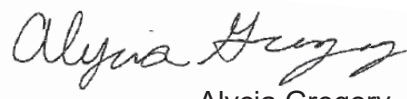
1. A Candidate's Guide to Local Elections in B.C.:
www.northernrockies.ca/CandidatesGuide2026
2. Council Guides (NRRM): www.northernrockies.ca/CouncilGuides
3. Northern Rockies Annual Reports: www.northernrockies.ca/AnnualReport
4. 2023-2026 Northern Rockies Strategic Plan: www.northernrockies.ca/StrategicPlan
5. School Board Trustee Elections: <https://sd81.bc.ca/2026-school-trustee-elections/>
6. The Northern Rockies website at: www.northernrockies.ca/vote
7. The BC Ministry of Municipal Affairs and Housing website at:
www.northernrockies.ca/MunicipalAffairsHousing
8. General Elections Basics (Province of BC Videos):
www.northernrockies.ca/ElectionsBCVideos
9. Being an Effective Elected Official (Province of BC Videos):
www.northernrockies.ca/BeingAnEffectiveEO

If you have any questions regarding your Nomination or the election process, please don't hesitate to contact us.

Sincerely,
NORTHERN ROCKIES REGIONAL MUNICIPALITY



Stacey Aspden,
Chief Election Officer



Alycia Gregory,
Deputy Chief Election Officer



Nomination Package Contents & Submission Checklist

DESCRIPTION	# PGS	REQ.	OPT.	REF.
Candidate Nomination Package Instructions	7			X
(C-1) Candidate Nomination Package Cover & Checklist	2	X		
(C-2) Nomination Documents	3	X		
(C-3) Other Information Provided by Candidate	1	X		
(C-4) Appointment of Candidate Financial Agent (if applicable)	1		X	
(C-5) Appointment of Candidate Official Agent (if applicable)	1		X	
(C-6) Appointment of Candidate Scrutineer (if applicable)	1		X	
Statement of Disclosure: <i>Financial Disclosure Act</i>	3	X		
Elections BC Campaign Account Letter	1			X
NRRM /CivicInfo BC Candidate Information Release Form	1		X	
NRRM Canvasser Authorization Form (if applicable)	1		X	



CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

IMPORTANT: The following forms are for candidates in school trustee elections. A separate set of forms are available for regional trustee candidates in School District No. 93 (Conseil scolaire francophone).

Use the Candidate Cover Sheet and Checklist Form CS1 to ensure that the Candidate Nomination Package – School Trustee is complete and meets the legislative requirements of the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form CS1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form CS1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. School district contact information is available online at: <https://bcschoolcontacts.gov.bc.ca> and local government contact information is available online at: <https://www/civinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form CS1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package – School Trustee.

Completing only the Candidate Cover Sheet and Checklist Form CS1 **does not** constitute completion of the Candidate Nomination Package – School Trustee, nor does it satisfy the legislative requirements set out in the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Use section B of the Candidate Cover Sheet and Checklist Form CS1 to identify which forms have been completed and are included in the Candidate Nomination Package – School Trustee.
3. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:
CS2 – Nomination Documents (only page 3);
CS3 – Other Information Provided by Candidate; and,
CS4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

CS1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION BOARD OF EDUCATION TRUSTEE		

SECTION B

This information package includes the following completed forms, appointments, consents and declarations:

- ☐ **CS2 – Nomination Documents**
- ☐ **CS3 – Other Information Provided by Candidate**
- ☐ **CS4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **CS5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **CS6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – School Trustee; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements.

CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF SCHOOL DISTRICT)		TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 32 of the *School Act* to be nominated, elected and to hold the office of:

POSITION

BOARD OF EDUCATION TRUSTEE

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

☐

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

☐

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

CS3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information**OPTIONAL**

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM CS2 – NOMINATION DOCUMENTS

CS4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

CS5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

CS6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	 <i>last name</i>	 <i>first & middle name(s)</i>
Street, rural route, post office box:		
City:		Province:
		Postal Code:
Level of government that applies to you:	☐ provincial ☐ local government	
	☐ school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

To Whom It May Concern:

Section 18 of the *Local Elections Campaign Financing Act* (LECFA) requires financial agents of candidates running in a local election to deposit campaign funds into a separate campaign account in a savings institution. Section 18 also requires that all election related expenditures be paid from this account.

The definition of a candidate includes an individual who intends to become a candidate at a later date. This means a candidate must open a campaign account for their campaign financing transactions even if they have not yet filed nomination documents with their local jurisdiction.

Elections BC encourages potential candidates to open their campaign accounts as early as possible to ensure that all financial transactions are put through the account as required by LECFA. This could be several months before General Voting Day or before an election is officially called by the jurisdiction.

The campaign account must be a separate account. It must be in the name of the election campaign, and using the name of the candidate is acceptable. A business account is not required.

If you have any questions, please contact Electoral Finance at 1-800-661-8683 or electoral.finance@elections.bc.ca.

NORTHERN ROCKIES REGIONAL MUNICIPALITY

CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	Alternate Phone:
Email:	
Website:	Instagram:
Twitter:	Facebook:

Gender (Self-identified):

☐ Female ☐ Male ☐ Non-binary ☐ Other / Undisclosed

Previous Elected Experience (Check one):

- ☐ Incumbent. Served on Regional Council or the School Board **in the same role** between 2018 and 2022.
- ☐ Served on Regional Council or the School Board **different role** between 2018 and 2022.
- ☐ Served on Regional Council or the School Board before 2018, but not during the past term.
- ☐ No local Council or Board experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- ☐ None.

(Signature of Candidate)



Canvasser Authorization Form

NORTHERN ROCKIES REGIONAL MUNICIPALITY

Notice to building owners and property managers:

Please be advised, under section 160.1 of the *Local Government Act*, authorized canvassers are entitled to access multiple residence buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, board of education, specified parks board, local community commission or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28th day before general voting day until general voting day). A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

PART A

ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER	
SIGNATURE OF CANVASSER	DATE (YYYY/MM/DD)

PART B

CANDIDATE AUTHORIZATION

I hereby authorize the above-named individual to canvass on behalf of my campaign as a candidate for the following jurisdiction:

FULL NAME OF CANDIDATE	
NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION (E.G., MUNICIPALITY, ELECTORAL AREA, BOARD OF EDUCATION)	
SIGNATURE OF CANDIDATE	DATE (YYYY/MM/DD)