

Bylaw #5

Procedures for the Conduct of Trustee Elections

June 3, 2026

This bylaw provides for the determination of various procedures for the conduct of general school elections and other trustee elections.

Read a first time on the 3rd day of June, 2026;

Read a second time on the 3rd day of June, 2026;

Read a third time on the 3rd day of June, 2026;

Reconsidered and Adopted on the 3rd day of June, 2026.

The Board of Education and Child Care of School District #81 (Fort Nelson) wishes to establish procedures for the conduct of trustee elections.

Accordingly, the Board of Education and Child Care of School District #81 (Fort Nelson), in an open meeting, enacts this Trustee Elections Bylaw #5.

1. Scope of Bylaw

- 1.1 This Bylaw applies to both general elections and by-elections, except as otherwise indicated.

2. Trustee Electoral Areas

- 2.1 School District #81 (Fort Nelson) comprises one (1) electoral area. Trustees are elected at large.

3. Definitions

- 3.1 “Board” means the Board of Education and Child Care of School District #81 (Fort Nelson).
- 3.2 “Municipality” means the Northern Rockies Regional Municipality.

4. Application of Local Government Bylaws

- 4.1 The election bylaws of the Municipality apply to trustee elections conducted by the Municipality, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution
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of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

5. Public Access to Candidate Nomination Documents and Campaign Financing Disclosure Statements

5.1 The Board will make available public access to nomination documents of the trustee candidates during the regular office hours at the Board's office from the time the nomination documents are delivered until 30 days after declaration of the election results.

5.2 The Board will make available to the public by website access, without charge, access to the disclosure statements of supplementary reports required to be made available by the BC Chief Electoral Officer on an Elections BC authorized website, other than:

5.2.1 a mailing address or residential address of a significant contributor, or

5.2.2 a telephone number, mailing address, or residential address of a candidate,

until five (5) years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate.

5.3 The Board will, on request, provide a copy or other record of trustee candidates' disclosure statements and supplementary reports for as long as they are required to be available to the public under section 5(a) or (b). The provision of such copies will be subject to any fee schedule established by the District for the provision of such services.

5.4 Before providing the services under section 5(a), (b), or (c), other than to a Board officer or employee acting in the course of their duties, the Board may require the person requesting the service to

5.4.1 satisfy a Board official that any purpose for which personal information is to be used is permitted by the *Local Government Act* and section 63 of the *Local Elections Campaign Financing Act*, and

5.4.2 Provide a signed statement that

5.4.2.1 the individual, and

5.4.2.2 if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record will not use the information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

6. Order of Names on the Ballot

6.1 The order of names of candidates on the ballot will be determined by lot.

7. Tie Break

7.1 If, after the completion of a judicial recount, the results of an election cannot be declared because there is an equality of votes for two or more candidates, the results of the election will be determined by lot.

8. Title

8.1 This bylaw may be cited as “School District #81 Trustee Elections Bylaw #5.”

9. Repeal

9.1 School District #81 Trustee Elections Bylaw #5, dated September 20, 2005, and revised May 31, 2011, is repealed.
