

SCHOOL DISTRICT #81 (FORT NELSON)
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting
6:00 pm

Wednesday
March 4, 2026

In Attendance:

L. Dolen, Chair
B. Dolan, Vice-Chair
Y. Taylor, Trustee
K. Dickie, Trustee
M. Theobald, Superintendent
D. Osmond, Secretary-Treasurer
P. Anderson, Recording Secretary

Guests:

G. Gough, FNDTA President
K. Trainor, FNDTA Liaison
T. Mould, Grad parent

Absent: F. Peach, Trustee

Call to order

Chair Dolen called the meeting to order at 6:00 pm.

Acceptance of Agenda

Chair Dolen called for any additions or changes to the agenda. As none were noted, the agenda was accepted as presented.

Acceptance of Minutes

Chair Dolen called for any omissions or errors in the Open Minutes of February 11. As none were noted, the minutes of February 11 were accepted as presented.

Presentation

T. Mould read through her presentation, which provided requests, thoughts and ideas for the graduation venue.
She left the meeting at 6:13 pm.

- | | | |
|---------|---|---------------------|
| R26-014 | Policy 4002 – Employee Code of Conduct Policy
That the Board of Education and Child Care approve Policy 4002 – Employee Code of Conduct for circulation for 30 days for feedback.
CARRIED | Y. Taylor/K. Dickie |
| R26-015 | Policy 4121 – Teacher Evaluation Policy
That the Board of Education and Child Care approve Policy 4121 – Teacher Evaluation Policy for circulation for 30 days for feedback.
CARRIED | Y. Taylor/B. Dolan |

R26-016	<p>Policy 5310 – School Fundraising/Not for Profit and Corporate Partnerships/Grants</p> <p>That the Board of Education adopt Policy 5310 – School Fundraising/Not for Profit and Corporate Partnership/Grants.</p> <p>CARRIED</p> <p>This policy has been circulated for 30 days; no applicable feedback has been received.</p>	B. Dolan/K. Dickie
R26-017	<p>Bylaw #3 – Board Meeting Proceedings</p> <p>That the Board of Education give a third reading to the amendments to Bylaw #3 – Board Meeting Proceedings, and that the amendment be adopted.</p> <p>CARRIED</p>	Y. Taylor/K. Dickie
R26-018	<p>Education – Information Items</p> <ul style="list-style-type: none"> • Superintendent’s Report • Principals’ Reports <p>That the Board of Education and Child Care file the Education – Information items as received.</p> <p>CARRIED</p>	K. Dickie/B. Dolan
R26-019	<p>Finance – Information Items</p> <ul style="list-style-type: none"> • Secretary-Treasurer’s Report • Finance Update <p>That the Board of Education and Child Care file the Finance – Information items as received.</p> <p>CARRIED</p> <p>Trustee Reports/Inquiries/Celebrations</p> <ul style="list-style-type: none"> • Trustee Taylor attended the RLA PAC meeting for Trustee Dickie where they discussed fundraising, which included raffling an e-bike. They do have some concerns with next year’s PAC as this year’s members are moving on. She attended the budget meeting as well as the JSC PAC meeting. They are looking at setting up a pumpkin patch in the fall. She asked where the leftover Feeding Future funds go. Secretary-Treasurer Osmond stated that they are carried over. She will attend a Pro-D meeting on Monday. • Chair Dolen attended the Rural and Remote meeting, a Board Chairs’ meeting and a Minister’s call. She provided an update on the Board Business email forum. She attended the LEA meeting with FNFN as well as the Toad River PAC meeting. • Trustee Dickie had nothing to report but thanked Trustee Taylor for attending the RLA PAC meeting on her behalf. 	K. Dickie/B. Dolan

- Vice-Chair Dolan said that when he was reviewing and signing payables, he noted that at least two teachers were applying their Pro-D funds to an online assessment training course and another is doing coursework toward an MED degree in curriculum and instruction. This is commendable, encouraging for the district and especially for our students. It speaks well of the commitment and dedication of our professional staff. There has not been an FNSS PAC meeting since our last Board meeting. He inquired if the FNSS crosswalk letter had been sent to NRRM?

He participated in the Provincial Council meeting via Zoom on February 20. Mostly routine business, committee reports and draft budget; everything was approved. He shared the agenda on the Board Business email forum today. He saw that BCSTA is revising its own policy manual, eg. Distinguishing “foundation statements” from “policy,” in line with its focus on professionalizing the operation of school boards, as outlined in the recent joint sector call about overhauling school board policies.

He is registered for the AGM in April as well as the Board Chairs’ event dealing with difficult school board scenarios to develop training skills and materials for trustees in the future. He is very pleased to see in the RLA Principal’s report that they are bringing in an expert from a local financial institution to present several sessions on basic “financial literacy” to students in math classes.

He is also very pleased to see in the Superintendent’s report that he and the Director of Instruction are working together with others in a Ministry and BCSSA community, focusing on aligning district-school-classroom goals. Initiatives like this will directly benefit students.

- Trustee Taylor expressed concern. We used to have in-service days between semesters one and two. There is a very tight turnaround now; finishing one semester on a Friday and starting the next one on Monday can be overwhelming. Staff need respite or even lighter days for the turnaround. Discussion ensued.
- Superintendent Theobald met with the FNFN LEA team to discuss amendments they were requesting before ratification. The conversation focused on how schools communicate with parents regarding attendance, emphasizing that parents are informed and engaged before decisions are made. The LEA is now back in “draft” mode.
He had a very productive meeting with the RCMP. Sargeant Dravo has been appointed as the single point of contact for all schools. This has been very positive communication, we will be attending lockdown drills together and meeting afterwards to

discuss safety measures. We are also working on establishing that community Vetra table.

- Secretary-Treasurer Osmond attended the memorial service for the grandchild of one of our staff. It was a lovely service. She will be away for spring break as of March 13 but will be available by phone or email.
- FNDTA President Gough shared that we have concluded the FNDTA voting for the ratification of the new contract. Voting went very well. He is expecting the results of the voting momentarily, and they should be announced tomorrow.

-

Adjournment

Chair Dolen declared the meeting adjourned at 6:35 pm.

Linda Dolen
Chair

Darlene Osmond
Secretary-Treasurer